

Event Application Form 2010



Pride Fringe 20 – 26 August 2010
Big Weekend 27 – 20 August 2010

GUIDANCE NOTES

If you require help filling this form in, please contact the Manchester Pride office on 0161 831 7700

Festival events are organised and produced by Manchester Pride as well as various groups in and around the North West. These events may be community based or commercial events. The Official Manchester Pride Events are a way for Manchester Pride to recognise and support activities that celebrate and embrace the diversity of Lesbian, Gay, Bisexual and Transgender Communities.

We encourage a wide range of activities and events and each year we open the Community Events Grant Scheme to support groups and organisations to hold events that need financial support to take place. This grant is open between January and March. Please visit our website for more information.

All other applications for official events are subject to approval by Manchester Pride. Your application will not be processed until your completed application and all supplementary information is received in full. Please note, some groups may be subject to a charge depending on the nature of the event. This will not apply to the majority of events but please contact the Manchester Pride office for clarification.

It normally takes two weeks to process an application, so please ensure that you have all of your material submitted in time. We cannot guarantee that late applicants will be listed in the brochure; however, all approved applicants will have the opportunity to be listed on the website.

Please complete the following short form if you wish to be included as an official event of Manchester Pride making sure:

- You have ONE form for each event.
- You have included a high-res image to represent your event.
- If sending this form by post, please include a CD containing the image/s.
- It is possible to include extra copy/text for the event on the website. If you feel your event would benefit from utilising this, please include this as a separate page.

Deadline for inclusion into the Pride Fringe brochure is the 29 March 2010.

Deadline for inclusion into the Big Weekend brochure is the 16 July 2010.

Please return completed forms to nicola.fisher@manchesterpride.com

or

Manchester Pride Ltd.

The Department Store, 5 Oak Street, Northern Quarter, Manchester, M4 5JD

Along with your photo or image attached or on CD as appropriate

ORGANISATION DETAILS – These are private details for our reference only	
Organisation/group	
Main contact name	
Address	
Postcode	
Telephone	
Mobile	
Email	
Website	
How your organisation supports the values of Manchester Pride	
How will you promote your event (100 words)	

EVENT DETAILS – These are the details that will be made available to the public	
Title of event	
Date/s of event	
Time/s of event	
Venue	
Ticket price	
Where to buy tickets	
Contact phone or email	
Website	
Event description (100 words)	

DECLARATION	
Signature	
Name and position	
Date	